

Download Area

1. Purpose

This function allows downloading frequently used documents and user manuals.

2. How To Invoke

- Click the “Menu” button next to the label “Download Area” in the main page of Customer E-Services or click on the “Download Area” in the menu bar.
- Click option “Forms” or “User Manuals” to open up the page for downloading forms or user manuals respectively.



香港內河碼頭
River Trade Terminal

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Customer E-Services

Logon Authorized Customers
Logon Transportation Companies
Menu General Enquiries
Menu Forms a
User Manuals

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Authorized Customers

Enquiries

- **Container Details Enquiry** allows user to inquire container information such as size, laden/empty, condition and the container in/out transaction records.
- **Vessel Operations Enquiry** allows user to inquire vessel and corresponding container information such as operation details & status.
- **Liner Enquiry** allows user to check the corresponding liner code used in the River Trade Terminal Co. Ltd.

Reports

- **Container Inventory Report** allows user to generate reports on active container inventory information in details.

3. Usage Guide

3.1 Forms

- In the “Forms” web page, click on the corresponding hyperlink of available documents to download.



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Authorized Customers Transportation Companies General Enquiries **Download Area**

Forms

- [River Trade Vessel/Lighter Berthing and Loading Application](#)
- [River Trade Vessel / Lighter Berthing and Discharging Application](#)
- [Vessel and Lighter Registration Application Form](#)
- [CFS Latecome Form](#)
- [Marine Shuttle Lighter \(MSL\) Service Request Form](#)
- [Guide on Marine Shuttle Lighter \(MSL\) Service Request Form](#)
- [China Cargo Inspection Form](#)
- [Hold Harmless Declaration for Breaking Container Seals and Re-seals](#)
- [Declaration For Cargo Inspection](#)
- [Hold Harmless Declaration for Berthing at RTT During Typhoon Period \(Requested by Barge\)](#)
- [Hold Harmless Declaration for Berthing at RTT During Typhoon Period \(Requested by Customer\)](#)
- [Hold Harmless Declaration for Waterfront Operations During Typhoon Period \(Requested by Barge\)](#)
- [Hold Harmless Declaration for Waterfront Operations During Typhoon Period \(Requested by Customer\)](#)

Exit

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3.2 User Manuals

- In the “User Manuals” web page, click on the corresponding hyperlink of available documents to download.



The screenshot shows the RTI website's "User Manuals" page. At the top left is the RTI logo and name. To the right are language options: 繁體 (Traditional Chinese), 简体 (Simplified Chinese), Site Map, and Print. Below these are links for Home and Contact Us. A navigation bar contains four tabs: Authorized Customers, Transportation Companies, General Enquiries, and Download Area. The main content area is titled "User Manuals" and is organized into sections: Authorized Customers, Transportation Companies, General Enquiries, Download Area, and Announcement. Each section contains a list of hyperlinks to various documents, such as "Container Details (Version 1.4)", "Vessel Operations Enquiry (Version 1.3)", "Liner Enquiry (Version 1.2)", "Container Inventory Report (Version 1.3)", "Transaction Report (Version 1.3)", "Vessel Schedules Report (Version 1.3)", "Terminal Departure Report (Version 1.3)", "Reefer Container Status Report (Version 1.3)", "Password Maintenance (Version 1.2)", "Unlock User Account (Version 1.1)", "Container Appointment Change/Enquiry (Version 1.2)", "Container Appointment (Version 1.2)", "Export Empty Pickup Booking No. Enquiry (Version 1.2)", "Empty Container Pick Up and Return Enquiry (Version 1.3)", "Container Landing and Hot Box Status Enquiry (Version 1.2)", "Vessel Schedule Enquiry (Version 1.3)", "Download Area (Version 1.1)", and "Announcement (Version 1.1)". An "Exit" button is located at the bottom center of the content area. At the very bottom, a footer contains the text: "All rights reserved. Copyright © 2010 River Trade Terminal Co. Ltd. [FAQ] [Website Use and Access Agreement] Version : 1.1.02.0".